

## Opening a PAC's Temporary Patron Drive from a Staff Computer

It is possible to access a PAC's Temporary Patron Drive from any of the staff machines. This allows you to view, copy, and delete files remotely.

1. Control-click on one of the hyperlinks below.
2. A File Explorer window will open. It may prompt you for credentials:  
Username: exec  
Password: in KeePass (under the "Gates PACs" folder, titled "Admin account")
3. You may now interact with this folder just as you would any other folder.

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